

## I. DENOMINATION OF THE EVENT

**Venue:** Equestrian Center Aino, Järvenpää

**Date:** 12.-15.10.2017

**NF:** Finland (FIN)

**Indoor:**

**Outdoor:**

### EVENT CATEGORIES:

CSIO5* <input type="checkbox"/>	CSI5*-W <input type="checkbox"/>	CSI5* <input type="checkbox"/>	CSIU25-A <input type="checkbox"/>	CSIU25-B <input type="checkbox"/>
CSIO4* <input type="checkbox"/>	CSI4*-W <input type="checkbox"/>	CSI4* <input type="checkbox"/>	CSIY-A <input type="checkbox"/>	CSIY-B <input type="checkbox"/>
CSIO3* <input type="checkbox"/>	CSI3*-W <input type="checkbox"/>	CSI3* <input type="checkbox"/>	CSIJ-A <input type="checkbox"/>	CSIJ-B <input type="checkbox"/>
CSIO2* <input type="checkbox"/>	CSI2*-W <input type="checkbox"/>	CSI2* <input checked="" type="checkbox"/>	CSIch-A <input type="checkbox"/>	CSIch-B <input type="checkbox"/>
CSIO1* <input type="checkbox"/>	CSI1*-W <input type="checkbox"/>	CSI1* <input type="checkbox"/>	CSIV-A <input type="checkbox"/>	CSIV-B <input type="checkbox"/>
CSIOY <input type="checkbox"/>		CSIL1* <input type="checkbox"/>	CSIAm-A <input type="checkbox"/>	CSIAm-B <input type="checkbox"/>
CSIOJ <input type="checkbox"/>		CSIYH2* <input type="checkbox"/>	CSIP <input type="checkbox"/>	
CSIOp <input type="checkbox"/>		CSIYH1* <input checked="" type="checkbox"/>		
CSIOCh <input type="checkbox"/>				

Championship

Games

## II. GENERAL CONDITIONS

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1 January 2009, updates effective 1 January 2017
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1 January 2016, updates effective 1 January 2017
- **The Jumping Rules and its Annexes, 25<sup>th</sup> edition, updates effective 1 January 2017**
- **CSI Invitation Rules according to Annex V of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2016**  
<http://inside.fei.org/fei/your-role/organisers/jumping/csi-invitation-rules>
- **CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2017**
- **CSI/CSIO Prize Money requirements 2017**  
[http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202017\\_0.pdf](http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202017_0.pdf)
- **Longines Rankings – Groups Categories 2017**  
[http://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202017\\_0.pdf](http://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202017_0.pdf)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1 January 2015, updates effective 1 January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

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**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on 15.08.2017 **updated on 31.08.2017**

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name: Equestrian Center Aino (Ratsastuskeskus Aino)  
Address: Puimalanpolku 6, 04400 Järvenpää  
Telephone:  
Fax:  
Email: [info@ratsastuskeskusaino.fi](mailto:info@ratsastuskeskusaino.fi)  
Website: [www.ratsastuskeskusaino.fi](http://www.ratsastuskeskusaino.fi)

#### Contact Details Show Ground:

Address: Maamiehenkatu 14, 04400 Järvenpää  
Telephone:  
GPS Coordinates:  
Accessibility details (directions by road, nearest airport / train station):  
Directions by road: From Helsinki follow E75 road to Lahti, take exit 10 Järvenpää E / Pornainen  
Nearest airport: Helsinki-Vantaa Airport (approx. 24 km)  
Nearest train station: Ainola station (approx. 1km)

### **2. ORGANISING COMMITTEE**

Honorary President: -  
President of the Event: Erkki Siltala  
Show Secretary: Erja Heinämäki, [erja@ratsastuskeskusaino.fi](mailto:erja@ratsastuskeskusaino.fi)  
Press Officer: Kati Hurme-Leikkonen

### **3. EVENT DIRECTOR**

Name: Erkki Siltala  
Address: Puimalanpolku 6, 04400 Järvenpää  
Telephone:  
Mobile: +3584 004 816 60  
Fax:  
Email: [erkki@ratsastuskeskusaino.fi](mailto:erkki@ratsastuskeskusaino.fi)

### **4. STABLE MANAGER**

Name: Ada Lätta  
Telephone: +358504988999  
Email: [aadalatti@gmail.com](mailto:aadalatti@gmail.com)

### **5. ANNOUNCER**

Name: Håkan Wahlman,  
Email: [hockus.wahlman@kolumbus.fi](mailto:hockus.wahlman@kolumbus.fi)

## FEI APPROVED SCHEDULE JUMPING 2017



### V. OFFICIALS

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile	
1	Ground Jury	Ground Jury President	10050521	Caesar von Walzel	FIN	4	caesar@vonwalzel.com*	
		Ground Jury Member	10073021	Matti Karkkolainen	FIN	2	+46 708 100 822	
		Ground Jury Member						
		Ground Jury Member						
2	Foreign Judge	Foreign Judge	10052109	Annika Pihl	SWE	3	annika_pihl@hotmail.com	
3	Foreign Technical Delegate	Foreign Technical Delegate	-	-				
4	Course Designer	Course Designer	10093337	Marco Behrens	GER	3	info@marco-behrens.de*	
		Assistant Course Designer	10103073	Johanna Mikkola	FIN	2	johku@lohjalainen.com	
		Assistant Course Designer	-	-				
5	Appeal Committee	Appeal Committee President	-	-				
		Appeal Committee Member	-	-				
		Appeal Committee Member	-	-				

# FEI APPROVED SCHEDULE JUMPING 2017



6	Chief Steward	Chief Steward	10049176	Matti Kuusi	FIN	2	mkuusi@icloud.com*
7	Foreign Steward (only for 5* Events, FEI appointed)	Foreign Steward					*
7	Assistants Stewards	Assistant Steward	10110826	Satu Peltomäki	FIN	1	
		Assistant Steward	10082294	Carolyn Dahlberg	SWE	1	
		Assistant Steward	10109661	Urve Aavik	EST	1	
		Assistant Steward	10092525	Valeria Nicolis	ITA	1	
8	FEI Veterinary Delegate	FEI Veterinary Delegate	10134387	Laura Niemeiä	FIN		+35845 256 3263*
		Veterinary Commission President	-	-	-		*
		Foreign Veterinary Delegate	-	-	-		*
		Assistant FEI Delegate	-	-	-		
9	Veterinary Service Manager (VSM) Treating Veterinarian (VR Art 1010)	Veterinary Service Manager	10156013	Meeri Rantanen	FIN		rantanenmeeri@hotmail.com
		FEI Permitted Treating Veterinarian	10156013	Meeri Rantanen	FIN		*
10	Medical Doctor	Medical Doctor		Satu Väihkönen	FIN		+35844 755 6895*
11	Farrier	Farrier		Petri Mayer	FIN		
12	NF Delegate	NF Delegate (if applicable)	-	-	-		*

## **VI. INVITATIONS**

### **1. GENERAL**

Horses are not permitted to be changed from one CSI star level to another CSI star level during the same Event.

CSI's:

#### **CSI2\***

NF's invited:	All Federations are invited
Reserve NFs:	-
Total number of athletes:	80
Number of home athletes:	45
Number of foreign athletes:	35
Number of horses per athlete:	3 (max. 2 horses in same TOUR)

#### **CSIYH1\***

NF's invited:	All Federations are invited
Reserve NFs:	-
Total number of athletes:	40
Number of home athletes:	25
Number of foreign athletes:	15
Number of horses per athlete:	2

**CSIYH1\* is open for 6 and 7 years old horses**

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

Please add to the entries which tour the horse is supposed to jump.

Notice that CSI2\* horse can change ONE time the tour level but it is not allowed to change from Small Tour to Big Tour or from Big Tour to Small Tour.

## **VII. ENTRIES**

### **IMPORTANT**

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

#### **1. ENTRY DATES AND ENTRY FEES**

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 25<sup>th</sup> edition, updates effective 1 January 2017.

##### **Deadlines for Entries:**

Definite Entries:	<b>28.09.2017</b>
Last date for substitutions:	<b>12.10.2017 (one hour before the Horse inspection)</b>

##### **Entry fee per horse:**

<b>CSI2*</b>	350 € (VAT excluded)
<b>CSIYH1*</b>	250 € (VAT excluded)

Stabling fee per horse:	- (May not be charged for CSIs in Europe or for CSIOs worldwide)
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##### **VAT**

<b>Total fee per horse:</b>	<b>10%</b> <b>385 € (CSI2*) &amp; 275 € (CSIYH1*)</b>
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For details on the maximum entry fee that may be charged please refer to Jumping Rules Annex VI: CSI Requirements for Europe and North America / CSIO Requirements Worldwide.



**2. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged: 200 € / horse**

**3. ADDITIONAL FEES/CHARGES BY THE ORGANISER**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

EADCMP Fee:            Included in entry fee             Not included in entry fee X  
Lower Level Events (CIMs)            CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events            CHF 25 per horse per event  
(All other events not defined as CIMs)

Electricity (upon request):            70 € (including VAT 24%) per Lorry/vehicle  
Manure disposal:            40 € (including VAT 24%) per horse  
Hay:            12 € / bale (including VAT 14%)  
Straw:            -  
Shavings:            12 € / bale (including VAT 24%)  
Other (please specify):            -

**All aforementioned amounts are including VAT**

VAT number of the organiser:            FI25074022

**Riders need to pay Entry fee + EADCMP + Manure disposal at the definite entries on 28th of September 2017 by bank transfer to:**

Ratsastuskeskus Aino  
IBAN: FI74 5092 0920 3439 67  
SWIFT / BIC: OKOYFIHH  
..

**Please remember to write the riders name and level(s) of the horse(s) in message field when paying the bank transfer.**

CSI2\* Horse: 385 € + 17 € (18 CHF) + 40 € = 442 €  
CSIYH1\* Horse: 275 € + 17 € (18 CHF) + 40 € = 332 €

## VIII. TIMETABLE

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Wednesday	11.10.2017	15.00
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	12.10.2017	09.00 to 11.00
• Horse Re-Inspection	Thursday	12.10.2017	12.00

Competitions CSI2*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	Every day before 20.00 (except for the first day right after the horse inspection)			//////	//////
• 02 Small Tour 120 cm	Thursday	12.10.	17.30h	238.2.1	1.100 €
• 05 Small Tour 125 cm	Friday	13.10.	15.45h	274.5.3	1.300 €
• 09 Small Tour 130 cm - FINAL	Saturday	14.10.	17.00h	238.2.2	1.600 €
• 04 Medium Tour 130 cm	Friday	13.10.	13.30h	274.5.3	1.600 €
• 08 Medium Tour 130 cm	Saturday	14.10.	14.30h	239	1.600 €
• 12 Medium Tour 140 cm - FINAL	Sunday	15.10.	12.00h	238.2.2	2.000 €
• 03 Big Tour 135 cm	Thursday	12.10.	19.30h	274.5.3	2.000 €
• 07 Big Tour 140 cm	Friday	13.10.	19.30h	238.2.1	3.000 €
• 10 Medium & Big Tour 140 cm	Saturday	14.10.	19.30h	262.4.1	2.000 €
• 12 Big Tour 145 cm – Grand Prix	Sunday	15.10.	15.00h	273.3.3.1	24.600 €
• Total Prize Money	40.800 €				
• Prizes in Kind	none				

Competitions CSIYH1*:	Day	Date	Time	Art.	Prize Money
• Declaration of Starters				//////	//////
• 01 Youngster Tour 120 cm	Thursday	12.10.	16.00h	274.5.3	700 €
• 06 Youngster Tour 125 cm	Friday	13.10.	18.00h	238.2.1	700 €
• 11 Youngster Tour 130 cm-FINAL	Sunday	15.10.	10.00h	238.2.2	1.000 €
• Total Prize Money	2.400 €				
• Prizes in Kind	none				
• Declaration of Starters				//////	//////

**Overall Prize Money: 43.200 €**

**Applicable government tax to be deducted from Prize Money (see also p. 25): 0 %**  
**GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:**

Leading athlete award – -  
 Best foreign athlete - -  
 Best home athlete – -  
 Team awards – -

**PRIZE – CLASSIFICATION:**

**IX. COMPETITION DETAIL**

**FIRST DAY : THURSDAY**

**DATE (dd/mm/yy) : 12/10/17**

**COMPETITION No: 01**

**Time: 16.00**

Type of Competition: CS1YH1\* YOUNGSTER TOUR Acc.to Article: 274.5.3

Competition description: Competition in two phases, both against the clock

Jump-off (if any) no  
Speed/Fixed time 325m/min  
Obstacles height: max 120 cm  
Number of horses per athlete 2  
Number of Starters: 80  
Total prize money: 700 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 15 €

\* \* \* \* \*

**COMPETITION No: 02**

**Time: 17.30**

Type of Competition: CS12\* SMALL TOUR Acc. to Article: 238.2.1

Competition description: Table A, against the clock

Jump-off (if any) no  
Speed/Fixed time 325m/min  
Obstacles height: max 120 cm  
Number of horses per athlete 2  
Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)  
Total prize money: 1.100 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20 €

\* \* \* \* \*

**COMPETITION No: 03**

**Time: 19.30**

Type of Competition: CS12\* BIG TOUR Acc. to Article: 274.5.3

Competition description: Competition in two phases, both against the clock

Jump-off (if any) no  
Speed/Fixed time 325m/min  
Obstacles height: max 135 cm  
Number of horses per athlete 2  
Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)  
Total prize money: 2.000 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 30 €

\* \* \* \* \*





**COMPETITION No: 10**

**Time:** 19.30

Type of Competition: CSI2\* BIG TOUR & MEDIUM TOUR Acc. to Article: 262.4.1  
Competition description: Masters: This is a Competition with an initial round and a maximum of four jump-offs. In the initial round, a course of six obstacles (including one double) is built at a maximum height of 1.50 m, maximum spread 1.40 – 1.70 m. In each jump-off, when the Athlete enters the arena, he selects one obstacle to be raised. The first fault eliminates the Athlete. In this case, the obstacle that has been raised is lowered to its height prior to being raised by the Athlete. The obstacles may only be raised a second time in the same jump-off providing all of the obstacles have already been raised and have not been lowered to their initial height for that jump-off.

Jump-off (if any) no  
Speed/Fixed time 325m/min  
Obstacles height: max 140 cm  
Number of horses per athlete 2  
Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)  
Total prize money: 2.000 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 30 €

\* \* \* \* \*

**THIRD DAY : SUNDAY**

**DATE** (dd/mm/yy) : **15/10/17**

**COMPETITION No: 11**

**Time:** 10.00

Type of Competition: CSIH1\* YOUNGSTER TOUR FINAL Acc. to Article: 238.2.2  
Competition description: Table A against the clock with jump-off

Jump-off (if any) yes  
Speed/Fixed time 325m/min  
Obstacles height: max 130 cm  
Number of horses per athlete 2  
Number of Starters: 80  
Total prize money: 1.000 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 15 €

\* \* \* \* \*

**COMPETITION No: 12**

**Time:** 12.00

Type of Competition: CSI2\* MEDIUM TOUR FINAL Acc. to Article: 238.2.2  
Competition description: Table A against the clock with jump-off

Jump-off (if any) yes  
Speed/Fixed time 325m/min  
Obstacles height: max 140 cm  
Number of horses per athlete 2  
Number of Starters: 100\* (if more than 100 take part then, the

**FEI APPROVED SCHEDULE  
JUMPING 2017**



competition must be divided and the equivalent amount of prize money must be provided.)

Total prize money: 2.000 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 20 €

\* \* \* \* \*

**COMPETITION No: 13**

**Time:** 15.00

Type of Competition: CSI2\* BIG TOUR Acc. to Article: 273.3.3.1

Competition description: **GRAND PRIX, Competition in two rounds**

**\*This competition counts for Longines Ranking points group D\***

Both rounds according to penalties and time. The best 25% from 1<sup>st</sup> round (acc. to penalties and time) qualify for the 2<sup>nd</sup> round. The athletes of the 2<sup>nd</sup> round will be placed acc. to aggregate penalties from both rounds and the time from the 2<sup>nd</sup> round. Possible further placements will be acc. to penalties and time from the 1<sup>st</sup> round.

Starting order: 1<sup>st</sup> round by draw. 2<sup>nd</sup> round Reverse order of penalties and time in the 1<sup>st</sup> round

Jump-off (if any) no  
Speed/Fixed time 350m/min  
Obstacles height: max 145 cm  
Number of horses per athlete 1 (2 if 50 or less starters)  
Number of Starters: 80  
Total prize money: 24.600 €  
Chart to be used: 1 (25% to winner)   
2 (33% to winner)

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: 200 €

All Athletes taking part in a Grand Prix at a CSIO or a CSI must have completed, with their Grand Prix Horse, the initial round of at least one competition prior to the Grand Prix.

## **X. FACILITIES OFFERED**

### **1. ATHLETES**

#### **Accommodation**

Hotel: Scandic Järvenpää  
Address: Asema-aukio, 04400 Järvenpää  
Telephone: +358 902 7141  
Booking the room from Scandic Järvenpää, use the discount code: RAT121017

Hotel: Krapi  
Address: Rantatie 2, 04310 Tuusula  
Telephone: +3589 274 841  
website: www.krapi.fi

At the expense of: Athletes X  
Athletes needs to make the reservations themselves

#### **Meals**

At the expense of: Athletes X  
Meals and snacks provided from at the showground in Restaurant Maneesi

### **2. GROOMS**

#### **Accommodation.**

Riders need to make the hotel reservations to the groom themselves.  
Accommodation will be at the cost of: Athletes X

#### **Meals.**

At the expense of: Athletes X  
Meals and snacks provided from at the showground in Restaurant Maneesi

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**



## **XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION**

### **1. DRAW**

List of Draws:

CSI2\* GRAND PRIX

Time, date and location: 21.00 on Saturday at the Show Office

### **2. COMPETITION ARENA(S)**

Dimensions: 27,5 x 65 m  
Type of Footing: fibre sand (with under-floor watering system)

### **3. PRACTICE ARENA(S)**

Dimensions: 28 x 44 m  
Type of Footing: fibre sand (with under-floor watering system)

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

### **4. STABLES**

Size of boxes 3 m x 3 m (minimum 3m x 3m+20% 3m x 4m)

Space for organiser to include details if necessary

### **5. SAFETY CUPS**

Name of Manufacturer: Top Jumps

### **6. TIMING DEVICE**

Name of Manufacturer: IC-Control  
Model: Atu-x  
FEI Report number: 22100054A

### **7. SCORING/TIMING PROVIDER**

Name of the company: Equipe Online  
Name contact person: Johannes Hyrsky  
Contact email: johannes@hyrsky.fi

The FEI may require to be provided with real time results data feed of your events

according to FEI requirements; in this case you and your provider will be informed accordingly.

#### **8. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 6.

#### **9. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

#### **10. TICKETING**

Are you selling tickets for spectators to attend your event: Yes X No

Name of your ticketing provider: Ticketmaster

Web address to buy ticket: www.ticketmaster.fi

#### **11. BETTING**

Betting will be authorised by the Organiser: No X

#### **12. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:

The Athlete X

#### **13. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

#### **14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance X (approx.. 1,5 km from Scandic Järvenpää)

Organiser Shuttle Service

Public Transport  to be paid by the Organiser  / the Athlete

If paid by Athlete approximate cost per round trip:

Other:

#### **15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1  
Partner: 1  
Groom: 1  
Horse Owner: max two (2) accreditations per horse acc. to FEI-Passport

#### **16. SUSTAINABILITY**

“Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:” <http://inside.fei.org/fei/your-role/organisers/handbook>

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name: Port of Helsinki  
Address: Katsastustie 4, 00430

Telephone: +358 207 724 332

Fax:

Email:

Opening hours:

Space for organiser to include details if necessary

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

### **3. NATIONAL REQUIREMENTS**

If applicable please provide: If a health certificate (Traces) is revaluated in Finland the cost will be paid by the athlete. Contact the Organizer in advance if needed.

Space for organiser to include details if necessary

### **4. PONIES**

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

## **5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

## **6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

## **7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

### **7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs, in CSIP or in CSICH Cat. A in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

### **7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

<b>VACCINATION</b>	<b>PROTOCOL</b>	<b>ELIGIBILITY TO ENTER VENUE</b>
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup>	May compete for 6 months +21

	vaccination of the Primary Course	days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMPs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VII, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

## **8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056**

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

## **XIII. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## **XIV. ADDITIONAL INFORMATION**

### **1. INSURANCES AND NATIONAL REQUIREMENTS**

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### **1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL**

##### **1.1.1. Personal Accident and Health Insurance**

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### **1.1.2. Personal Property Insurance**

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### **1.2. ATHLETES AND OWNERS**

##### **1.2.1. Third Party Liability Insurance**

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### **1.2.2. Additional Liability Information**

Space for organiser to include reference to National Laws when necessary

### **1.2.3. Horse Insurance**

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

## **2. PROTESTS/APPEALS**

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## **3. SCHOOLING DURING COMPETITIONS**

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## **4. STEWARDING**

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.



- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

#### **5. DISPUTES**

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

#### **6. MODIFICATION TO SCHEDULE**

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

#### **7. ADDITIONAL INFORMATION FROM THE OC**

Space for organiser to include any additional information

# FEI APPROVED SCHEDULE JUMPING 2017



## Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year for women and 49 <sup>th</sup> for men	Min. 6 y.o.
<b>CSIAm</b>	As of 12 <sup>th</sup> year for CSIAm-B As of 14 <sup>th</sup> year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
<b>CSIYH</b>	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 <sup>th</sup> year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

**8. PRIZE MONEY DISTRIBUTION**

**Standardised prize money distribution**

**Chart 1:** Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000.-	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3		15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8		3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12		n/a	2.5	1000.-	2.5
total	40'000	100	40'000.-	100	40'000
*Examples: <b>5 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (7%). The prize for 6 <sup>th</sup> (5.5%) is then given to the winner, the prize for 7 <sup>th</sup> (4%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (3%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (3%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2.5%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (2.5%) is then given to the 1 <sup>st</sup> place athlete and the prize for 12 <sup>th</sup> (2.5%) is given to the 2 <sup>nd</sup> placed athlete.  <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (25%) and 11 <sup>th</sup> (2.5%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	

**Chart 2:** Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
total	40'000	100	40'000	100	40'000
*Examples: <b>5 athletes:</b> winner gets the prize for 1 <sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 <sup>th</sup> place (6%). The prize for 6 <sup>th</sup> (4.5%) is then given to the winner, the prize for 7 <sup>th</sup> (3%) is given to the 2 <sup>nd</sup> placed athlete, the prize for 8 <sup>th</sup> (2.5%) is given to the 3 <sup>rd</sup> placed athlete, the prize for 9 <sup>th</sup> (2%) is given to the 4 <sup>th</sup> placed athlete and the prize for 10 <sup>th</sup> (2%) is given to the 5 <sup>th</sup> placed athlete. The prize for 11 <sup>th</sup> (1%) is then given to the 1 <sup>st</sup> placed athlete and the prize for 12 <sup>th</sup> (1%) is given to the 2 <sup>nd</sup> placed athlete.  <b>10 athletes:</b> winner gets prize for 1 <sup>st</sup> (33%) and 11 <sup>th</sup> (1%), second placed gets prize for 2 <sup>nd</sup> (20%) and 12 <sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3 <sup>rd</sup> to 10 <sup>th</sup> place.				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	

updated 17 October 2011

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they **must** provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Space for organiser to include details if necessary

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)**

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**IMPORTANT**

\*: Maximum Number of starters per competition: 100.

If more than 100 starters are declared, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

*The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.*

OR

*The competition is run as one single competition and split afterwards into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.*

*In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the actual number of starters, that determines whether the Competition must be split.*

## **XV. ANNEXES**

### **1. FEI ENTRY SYSTEM**

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10098942  
**Name\*:** Heinämäki  
**First Name\*:** Erja  
**E-Mail\*:** erja@helsinkihorseshow.fi  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

---

**FEI ID<sup>1</sup>:**  
**Name\*:**  
**First Name\*:**  
**E-Mail\*:**  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

---

<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

**\* Mandatory Fields**



## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**